

LABORER

SUMMARY

Performs a variety of routine tasks related to maintenance and repair activities and performs related work as required.

SUPERVISION RECEIVED

Work is performed under the supervision of the D.P.W. Supervisor.

RESPONSIBILITIES AND ESSENTIAL DUTIES AND FUNCTIONS

An employee in this position may be called upon to do any or all of the following essential duties: (These examples do not include all of the duties which the employee may be expected to perform.)

1. Performs such manual tasks as patching streets, cleaning sewers, assist in repairing sewer & water main leaks repairing sidewalks and catch basins, erecting and repairing fences, signs, guard rails, and recreation equipment; mowing grass; planting and maintaining trees, shrubs and flower beds; removing trash and litter, and removing ice and snow from Village sidewalks and parking lots Maintains lift stations.
2. Operates air compressors, sewer cleaners, mowers, snow blowers, jack hammers, and power saws.
3. Read and install water meters.
4. Assists, as needed, with building and grounds maintenance.
5. Performs related work as required.

ESSENTIAL FUNCTIONS. QUALIFICATIONS AND KSA'S FOR EMPLOYMENT

All of the following functions, qualification, and duties are essential. An employee in this class, upon appointment, should have the equivalent of the following:

Reasonable knowledge of the methods, materials and equipment utilized in routine public works and landscape maintenance activities.

Reasonable knowledge of the maintenance of trucks, tractors, mowers, and other power driven tools and equipment.

Reasonable knowledge of traffic laws and safety procedures and practices.

Skill in the operation of pick-up trucks and power driven tools.

Ability to understand and follow oral and written instructions.

Ability to perform heavy manual labor for extended periods in all types of weather and under various working conditions.

Mechanical aptitude.

Ability to work effectively with other employees and the public.

Must have good vision and be able to complete duties 1 and 2.

Must be able to lift at least 40 pounds regularly to complete duties 1,3, and 4.

Graduation from High School or equivalent (or five years of related experience).

A valid Drivers license.